ALWAYS RULES

Always follow the ALWAYS RULES in an emergency situation **BE PREPARED TO BE STILL** AND QUIET FOR A LONG PERIOD OF TIME LISTEN TO THE TEACHER, **ADMINISTRATOR, OR STAFF MEMBER** IF IN THE HALLWAY, OR WALKING ON SCHOOL GROUNDS, MOVE QUICKLY AND QUIETLY TO THE CLOSEST SAFE LOCATION. FOLLOWING INSTRUCTIONS TRY TO REMAIN AS CALM **AS POSSIBLE** QUICKLY AND QUIETLY NOTIFY TEACHER/ ADMINISTRATOR OF ANY INJURY OR IMPORTANT INFORMATION THAT NEFOS ATTENTION **SILENCE AND STAY OFF CELLULAR PHONES**