

**February 2026**  
**Meeting Minutes of**  
**Crookshank Elementary School Advisory Council**  
**Members in Attendance:**

<b>Patrick Roach, Principal</b>	<b>Allison White, Chairperson</b>
<b>Danielle Arnette</b>	<b>Destiny McNamara</b>
<b>Bridget Jeffers, Vice Principal</b>	<b>Jennifer Gurick, online</b>
<b>Melissa Gullo</b>	<b>Jennifer Collins</b>
<b>Claire Heffernan</b>	<b>Heather Siegman</b>
<b>Megan McNeill, online</b>	<b>Destiny McNamara</b>
<b>Michelle Moore</b>	

**Meeting was held in the Crookshank Media Center and on Teams.**

Motion to begin the meeting by Allison White. Second by Claire Heffernan.

- I. **Call to Order:** 5:32 p.m. The Chairperson, Ms. Allison White confirmed that a quorum was met by those in attendance, in person. Melissa Gullo Motioned to Approve the Minutes of the November meeting, seconded by Heather Seigman, approved by all present.
  
- II. **Principal’s Updates:** Mr. Roach shared that he had presented the PM2 data for our school, previously shared during our January SAC meeting, as a “guinea pig” (along with Patriot Oaks Academy) to the district cabinet on the previous Friday. He shared that the district was considering having schools present in this way and that he had volunteered to present Crookshank’s data to the panel.
  
- III. **Chairperson Updates: by Allison White-**

**Change to ByLaws** – A discussion was brought forth by Allison White regarding the change to the bylaws due to the following change in state statute:

**Pursuant to Florida Statute 1001.452(1)(d)1., a majority of the members must be present in person at a meeting in order to constitute a quorum for the transaction of business. Members may participate in a meeting by electronic means but such a member shall not count towards a quorum nor such a member be entitled to vote unless they are unable to attend in person due to medical exigency.**

**Therefore the following change was suggested to the Crookshank bylaws:**

Addition to By-Laws, Article VII #10

Quorum. Pursuant to Florida Statute 1001.452(1)(d)1., a majority of the members must be present in person at a meeting in order to constitute a quorum for the transaction of business. Members may participate in a meeting by electronic means but such a member shall not count towards a quorum nor shall such a member be entitled to vote unless they are unable to attend in person due to medical exigency.

Deletion from By-Laws

“in person or virtually”

The motion to approve the change to the bylaws was made by Destiny McNamara. It was seconded by Annie Oxarart. No further objections were made, approved.

**Crookshank School Recognition Funds** – Faculty and Staff will be voting on School Recognition funds on Friday, February 13, during the Teacher Inservice Day. The ballots will then be available in Penny Angelus’ office until the 20<sup>th</sup>, providing all faculty and staff with plenty of time to vote for School Recognition Funds distribution. Each faculty/staff member will sign for a blank ballot, then placed in the ballot box to cast the vote.

**Parent SAC Survey is available online!** QR codes have been made available to parents at Extended Care pickup and Parent Pickup, along with email links through the Growl newsletter.

**Faculty and Staff Needs Assessments is available online!** Faculty and Staff received the link for the survey through their emails.

- IV. **Treasury Update, by Allison White, Chairperson** - Opening Balance \$1,889.09. No official requests received. Future outlays were discussed. A possible request for funds may come from primary grades, specifically K-1, for additional manuals for the Heggerty Phonological Awareness program. The program provides a short practice session daily for children to work with sounds, syllables, etc. to improve reading skills. We need to determine the need for additional manuals at each grade level and a formal request will need to be submitted. Allison White will discuss with the Instructional Coach for primary.

Also mentioned was the District Solution Tree option for training (July 20<sup>th</sup>). Possible grant money may fund attendance. No formal request was made for SAC funds. If funds are needed a request will be presented.

- V. **Questions, Concerns or Comments?**

Jennifer Collins, our school board member, shared concern over publicity related to the budget deficit faced by St. Johns County. She requested that we educate ourselves and encourage the public to do the same, but refrain from commenting on social media. She explained that there is a statewide deficit resulting from the untracked spending as well as unfunded mandates such as transportation and security. Jennifer Collins further explained that we still have one of the lowest student/teacher ratios. She requested that we listen to Dr. Asplen but refrain from commenting, and wait for presentations to take place in March.

- VI. **NEXT MEETING:**

The next meeting will be held **March 9, 2026 5:30 pm**, in the Media Center and on Teams.

- VII. **Adjournment:**

Motion to adjourn by Melissa Gullo. Second by Heather Siegman, no objections, approved. Meeting ended at 6:04 pm.

**Allison White**  
**Crookshank Elementary SAC Chair**  
**Date of Approval**

**Recorded**