

**April 2025**  
**Meeting Minutes of**  
**Crookshank Elementary School Advisory Council**  
**Participants and**  
**Members in Attendance:**

<b>Patrick Roach, Principal</b>	<b>Allison White, Chairperson</b>
<b>Michelle Moore</b>	<b>Lynne Sykes, Secretary</b>
<b>Destiny McNamara, (OL)</b>	<b>Danielle Arnette, (OL)</b>
<b>Melissa Gullo, (OL)</b>	<b>Krystal Ferrell, (OL)</b>
<b>Adrianna Orta, (OL)</b>	<b>Jennifer Collins, (OL)</b>
<b>Jennifer Gurick, (OL)</b>	

**Meeting was held in the Crookshank Media Room and on Teams.**

Motion to begin the meeting by Lynne Sykes. Seconded by Michelle Moore.

- I. **Call to Order:** 5:33 p.m. Ms. White Motioned to Approve the Minutes of the last March meeting, Seconded by Lynne Sykes. All present approved.
- II. **Principal's Updates, Patrick Roach – Parent and Family Engagement** - It is time to discuss and brainstorm the events we want to have next year, 2025-2026. This was discussed and should be finalized by next month, we will have until June 15<sup>th</sup> to decide. This year we had a Family Movie Night scheduled, but didn't happen because of a hurricane. We did hold this year, Academic Night, Family Holiday Night, which was a visual and performing arts show by our Chorus and Art department, Literacy Night, (Bingo for Books), and we will be having another Spring version of a Visual and Performing Arts Night by Ms. Lavagio and Mr. Moten which is coming up in May. Mr. Roach asked, "What is it we would like to see that we haven't had or that you would want to see happen?" A discussion was held to improve our Academic Night and Science Night. It has been requested to have Mr. Zimmerman, Science Director, create a science template event that all the schools could modify to make their own. Mr. Roach asked if we come up with any other suggestions that could bring families together, they be forwarded to him and we will discuss them at the next meeting.
- III. **SAC Chair Updates-The SAC Survey**- Taken by our community members, staff and families, has been completed and the data will be compiled for review at a future date.

**School Recognition Funds** – We reviewed four Options (See Attached) to have our staff vote on how the School Recognition Funds, if received, when we bring our school up from a B to an A. A discussion was held on the options and it was voted on by all in attendance to drop Option 4, and modify the Option 2 by omitting the 10% and having 100% go to Faculty and Staff. A question was asked if this was the only way SAC receives funds? The answer was no. Funds are also received for SAC by District and other sources. A Motion was presented by Jen Gurick to

approve the noted changes and omissions, seconded by Adriana Orta. **Motion passed unanimously.** The three remaining Options will be sent out to staff for their vote.

IV. **Treasurer's Report, by Allison White, Chairperson**  
**SAC balance                \$3,644.19**

A funds request was received from Colleen LaHatte and Allison White to Sponsor six teachers to attend Orton-Gillingham or Morphology training provided by the Reed Charitable Foundation, (See Attached). A discussion was held exploring the training and its positive application to our students. Those who are trained will bring that knowledge back to their colleagues to share what they learn. We hope this will assist in bringing up the ESE reading levels. This was discussed at length. Those who attend will be able to receive the 40 hour credit to apply to their reading endorsement requirement.

It was decided that an informational email will be issued to see who is interested in taking the course and a teacher from each grade level will be chosen from there. Melissa Gullo made a Motion to approve the request for the Orton-Gillingham training and extended that request from six to eight teachers, which will exceed the \$2100 requested. Daniel Arnette seconded the motion. All in attendance **approved of the motion.** Mr. Roach will draft an email next week to gather the teachers who are interested and Ms. White will search for more funding to go towards this training. More details will be discussed at the next meeting.

V. **Questions, Concerns or Comments?**

Ms. Collins reminded us that the search for a new St. Johns County Superintendent is coming to an end and it is down to ten candidates. They will have written and oral 'question and answer' time presented by the public coming up. Please participate on the SJC School District website.

VI. **NEXT MEETING:**

**May 12<sup>th</sup>, 2025 after the PTO meeting, beginning at approximately 5:30 pm in the Cafe.**

VII. **Adjournment:**

Motion to adjourn by Lynne Sykes. Seconded by Michelle Moore. **Approved.**  
The meeting ended at 6:24 pm.

**Lynne Sykes**  
**Recording Secretary**  
**Crookshank Elementary SAC**  
**Date of Approval**

**Date Recorded**