

November 2024
Meeting Minutes of
Crookshank Elementary School Advisory Council
Participants and
Members in Attendance:

Patrick Roach, Principal	Allison White, Chairperson
Tish McMahon, Assist. Principal	Michelle Moore
Heather Siegman	Adriana Orta
Destiny McNamara	Michelle Moore
Melissa Williamson	Jennifer Collins
Nicole Cassidy	Danielle Arnette
Kelley Meeks	Melissa Gullo
Jen Farrow	Annie Oxarart
Denise Burchfield	Angela Whitney
Jennifer Gurick	Colleen LaHatte

Meeting was held only in person in the Crookshank Café.

Motion to begin the meeting by Destiny McNamara.

Seconded by Michelle Moore.

Call to Order: 5:44 p.m.

I. Introductions of those present.

Approval of the October Minutes. Motion to Approve, by Allison White. Seconded by Destiny McNamara and all members in attendance. **Approved.**

The revised Bylaws were completed and submitted and will be attached to these minutes.

- II. Principal's Updates, by Patrick Roach** – District support partnership is in its' twelfth week, and this is the same practice that Webster went through last year, in effort to get our school to a 'A'. We get feedback and input from them, and we also get the support for our teachers that we need. This will last through the end of April.

BPIE- Best Practices for Education. At ESE world it is a three-year plan or focus. It is a self-rating system with support facilitation. We will release that in the future to the ESE team and gen ed teachers to assist them in progress.

We will be **fully staffed** on Wednesday Nov. 12, when our new PreK teacher starts from Valley Ridge. Second grade associate teacher should start before the Thanksgiving break but may be after. We will be fully staffed at that point.

Academic Night - November 18, 5:00-6:00 pm will combine Reading, Math, Science and Social Studies all in one night. Please tell your Parents to come and participate in our academic activities to help their students at home. We always encourage reading for fifteen, twenty minutes a day and these activities will add to their skills.

There was a question from Allison White if this would be the only Academic Night. Yes. There will only be one night for this, not two as originally planned.

III. **SAC Chair Updates**, Allison White. School Advisory Councils are...
A diverse group of stakeholders of a school, established through Florida law, with the shared goal of increasing student achievement in a safe learning environment.

- SAC members are elected from their peer groups; teachers elect teachers, staff elects staff, parents elect parents and students elect students.
- SACs must consist of the principal and an appropriately balanced number of teachers, staff, parents, community members & students. "Technical center & high school advisory councils shall include students, and middle & junior high school advisory councils may include students."
- SACs must represent "the ethnic, racial and economic makeup of the community served by the school." To achieve this, members may be appointed.
- In addition, the majority of SAC members (over 51%) must NOT be employed by the school and/or district.

I would like to establish a Composition matching these state requirements. The people online were introduced, and all were invited to participate as voting members of our SAC organization. All agreed. Ms. White will draft the Composition form and submit it to Administration.

IV. **Treasurer's Report, by Allison White, Chairperson**
SAC balance \$4,291.69

There is a fund request attached, from Adriana Orta for \$650 half the cost of Foundations decodable readers for K-2 grades. These are additional books to assist the tutors to help our lowest quartile kids learn to read. A discussion was held. A motion to approve was put forth by, Allison White. Seconded by Heather Seigman and all members present. **Approved.**

V. **Questions, Concerns or Comments?**

None.

VI. **NEXT MEETING:**

January 13th, 2024 after PTO, beginning at 5:30 pm in the Cougar Café.

VII. **Adjournment:**

Motion to adjourn by Allison White. Seconded by Destiny McNamara. **Approved.**
Meeting ended at 6:22 pm.

Lynne Sykes
Recording Secretary
Crookshank Elementary SAC
Date of Approval

Date Recorded
