

February 2025
Meeting Minutes of
Crookshank Elementary School Advisory Council
Participants and
Members in Attendance:

Patrick Roach, Principal	Allison White, Chairperson
Michelle Curtin, Admin. Liason	Lynne Sykes, Secretary
Michelle Moore	Danielle Arnette
Destiny McNamara	Colleen LaHatte
Melissa Williamson	Bonnie Dietrick
Adriana Orta	Jennifer Gurick

Meeting was held in the Crookshank Media Room.

Motion to begin the meeting by Michelle Moore.

Seconded by Patrick Roach.

Call to Order: 5:44 p.m. Ms. White introduced our new SAC Buddy from the District, Michelle Curtin. She is a director in the ESE Department for St. Johns County School District has volunteered as our Administration Member of our School Advisory Council. Welcome Michelle.

- I. **Principal's Updates, by Patrick Roach – Stakeholders Surveys-** Have been issued in the Cougar Growl and it basically asks questions on our Title I, II, and IV Programs ranging from technology, personnel, training and curriculum. We should encourage our parents to get on and take them before they close on the 25th. They help us make decisions for the '25-'26 school year. Three surveys to complete.

Family Literacy Night- It has been rescheduled for the 27th of February. We must have at least 25 families signed up to conduct. We currently have 22. Information can be found in the Cougar Growl. INK is supporting the PTO in this endeavor by providing the food, drinks and dessert for this event. Bingo for Books and an introduction for the new initiatives for reading will be done by Jen Gurrick.

Superintendent Survey- This has been sent to all employees and families of St Johns County to enter their input and assist in our search for a new Superintendent. All very important surveys to participate in.

- II. **SAC Chair Updates-**There is also a SAC needs surveys that will be going out next week. This will have some questions for staff members to issue their opinion on items, supplies, initiatives and trainings that we could apply the SAC funds to. She received a request from second grade for headphones but we need to receive that in the survey. There will be one issued for families and for staff and will go out in March. Items, materials resources to best deliver to meet our school improvement goals and what we need to meet that effort.

III. **Treasurer's Report, by Allison White, Chairperson**

SAC balance \$3,644.19

A headphone request by second grade was referred to the PTO. No other requests to discuss.

IV. **Approval of the January Minutes.** Motion to Approve by Lynne Sykes. Quorum not met, tabled until the next meeting.

V. **Questions, Concerns or Comments?**

None.

VI. **NEXT MEETING:**

March 10th, 2025 after PTO, beginning at 5:30 pm in the Cafe.

VII. **Adjournment:**

Motion to adjourn by Michelle Moore. Seconded by Jennifer Gurrick. **Approved.**
Meeting ended at 6:04 pm.

Lynne Sykes
Recording Secretary
Crookshank Elementary SAC
Date of Approval

Date Recorded
