

**December 2023**  
**Meeting Minutes of**  
**Crookshank Elementary School Advisory Council**

**Participants and**  
**Members in Attendance:**

Patrick Roach, Principal	Rachael Miller, Chairperson
Allison White, Treasurer	Lynne Sykes, Recording Secretary
Tara Acs, Secretary	Jennifer Gurick, online
Krystal Ferrel, online	Jennifer Collins
Claire Heffernan, online	

**Meeting held via Teams:**

Meeting ID: 247 910 442 399  
Passcode: xcmeDq  
Phone Conference ID: 590 943 308#

Motion to begin the meeting by Rachael Miller.  
Seconded by Allison White.

**Call to Order:** 4:04 p.m.

**I. Principal's Update, Mr. Patrick Roach:**

**Good News and Funding:** The Players Grant was awarded to Crookshank Elementary in the amount of \$3750. That was about 80% of what we requested, which was \$5,000. This will be used toward our PBS program and positive incentive materials related.

**Before School Tutoring:** Started in October, we have 40-45 students K-5 our measuring data will be our PM1 data to PM2. We will see what the scores say and refocus on those areas. We still need to have more teachers to tutor for 30 minute sessions, Mon., Tues., Thurs., and Fri., two hours a week. The students are getting more time in front of a teacher and hopefully we'll see the benefits of that. We'd love to do more. Remember the PM2 testing will be the 8<sup>th</sup>-19<sup>th</sup> and we'll pick it up again in January.

**Tie Tuesday:** was December 12<sup>th</sup>.

**Caroling Cougars Holiday Performance:** will be in the Cafe this Thursday at 6:30 pm. If you can make it, please come.

**Last Day before break is the 21<sup>st</sup>** : Release will be at 1:45 pm, for students. Please remind your parents.

**Clothes and Blankets Collection – For the Betty Griffin Center:** There is a decorative collection box in the main hallway, outside of the cafeteria for donation items: socks, gently used clothes, blankets and such. Items will be collected until 12/21/23 and then delivered to the center.

II. **SAC Chair Updates**, by Rachael Miller-Chairperson

**Approval of November Minutes.** Motion to Approve, by Rachael Miller. Seconded by Lynne Sykes. Approved.

**School Recognition Funds:** Option 1 was voted for. That is the option where there is no money for SAC and all the funds are distributed to all the teachers and staff equally. We will find out later if we receive the funds or not. There will be another vote at the end of the year for our election of next years' funds.

**District Book Objection Committee:** They need volunteers from the community who will participate on this committee. This will be broadcasted to parents on dojo for interested participants.

**Teacher and Staff Surveys:** Will go out after the first of the year and we will review them for improvements.

Principal Roach commented that we improved our 'B' grade for our school but explained that would not qualify us for the School Recognition Funds.

III. **Treasurer's Report**, Allison White, Treasurer

**Beginning Account Balance: \$5,001.97.**

No requests or expenses to note this month. Mrs. Gurick will be submitting a request as soon as she receives more information.

A discussion was held to discuss possible ways to get use some of the funds to promote science for the whole school. Reaching out to Mr. Zimmerman.

We would also like to promote volunteering on our SAC committee and PTO organization because we need the help and input that our parents and community members can provide!

IV. **Questions, Concerns or Comments?**

None.

**NEXT MEETING:**

**January 8th, 2024 around 5:30 pm. SAC meeting will piggy-back after the PTO Meeting.  
Location: School Café**

V. **Adjournment:**

Motion to adjourn by Rachel Miller.

Seconded by Allison White, Approved. Meeting ended at 4:20 p.m.

**Lynne Sykes**  
**Recording Secretary**  
**Crookshank Elementary**  
**School Advisory Board**

**Date Recorded**

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**Date of Approval**