**November 2023**

**Meeting Minutes of**

**Crookshank Elementary School Advisory Council**

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| **Date: 11/13/2023** | **Location: Zoom** | **Time: 6:00 pm** |
| **Rachael Miller**  ***Chairperson*** | **Patrick Roach**  ***Principal*** | **Allison White**  ***SAC Treasurer*** |
| **Brian McElhone**  ***ECS*** | **Tara Acs**  ***Secretary*** | **Lynne Sykes**  ***Recording Secretary*** |

**Participants and**

**Members in Attendance:**

|  |  |
| --- | --- |
| **Member Name** | **Member Name** |
| Allison White, Treasurer | Rachael Miller, Chairperson |
| Tara Acs, Secrectary | Lynne Sykes, Recording Secretary |
| Shawna Erwin | Shawna Erwin |
| Melissa Gullo | Krystal Ferrel |
| Krista Speidel | Jennifer Gurick |
| Melissa Gullo | Ashley Cooper |
| Jen Farrow | Annie Oxarart |
| Mike Strausbaugh | Jaclyn Grant |
| Megan Fernandez | Kelley Meeks |
| Siegman | Denise, Katrina |

**Meeting held via Zoom Meeting Link Only:** [https://us05web.zoom.us/j/81682485848?pwd=qFccb2cnCBafMfPDKuv7CcrtZsdoao.1](https://nam12.safelinks.protection.outlook.com/?url=http%3A%2F%2Ftrack.spe.schoolmessenger.com%2Ff%2Fa%2F-YbP3qi9Ajz3_ajyBsb12g~~%2FAAAAAQA~%_hydSHUx5bm5lLlN5a2VzQHN0am9obnMuazEyLmZsLnVzWAQAAAAB&data=05%7C01%7CLynne.Sykes%40stjohns.k12.fl.us%7C505b3170b6e448b2576808dbe4487efd%7Cb3b3d057fc124f3f92f472be6e844351%7C0%7C0%7C638354772257139239%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=8fAj7NgTIMnYdQ%2FH%2FC40WBhWGe8zvY7A%2FWC4pUv5Wv8%3D&reserved=0)

Motion to start by Rachael Miller

Seconded by Jen Farrow

**Call to Order**: 5:05 p.m.

1. **Principal’s Update,** presentedby Rachael Miller:

**New Assistant Principal,** Ashley Torres will has a tentative start date of November 20, 2023.

**Before School Reading Tutoring,** started Oct. 23 and will tentatively runs through Mar. 29. Classes are held Monday, Tuesday, Thursday and Friday mornings and are 30 minute sessions. We have 61 students enrolled and 8 teachers to teach them.

**Veterans’ Recognition Ceremony,** had over 25 veterans in attendance. We look to expand next year as to include the full student body, faculty, and staff.

**Testing,** PM2 Window opens from Dec. 4-Jan. 26, 2024. Testing schedules will be sent out soon.

**Girls on the Run,** Our CES 3rd-5th Grade Girls on the Run students are participating in a canned food drive for their community service project. Their drive runs from now until Dec. 1. Kids can bring in the cans and they will be delivered to Girls on the Run.

**Upcoming Dates,** 12/1, Hawaiian Shirt Day, 12/8, Festive Color Day, 12/13-12/21, Faculty-Staff Seven Days Before Break, 12/14, Caroling Cougars Holiday Performance, 12/15, Ugly Sweater Day.

1. **SAC Chair Updates**, by Rachael Miller-Chairperson

**Approval of October Minutes.** Motion to Approve, by Rachael Miller. Seconded by Jen Farrow.

**Composition Forms,** I was past due but they have been submitted to the district.

**School Recognition Funds,** I will be going through the documents and issuing a survey for staff to vote on how we should allocate those funds. That is due December 8, so that voting survey will be coming soon via email.

1. **SAC Treasurer Report,** Allison White, Treasurer

**Beginning Account Balance: $4,917.78.**

Rachael Miller explained what Recognition Funds are. They are funds from the District for Recognition on the school based on performance. So even if we don’t earn those funds we still have to plan how they will be allocated.

No requests or expenses to note this month.

A discussion was held to discuss possible ways to get use some of the funds to promote science for the whole school. Reaching out to Mr. Zimmerman.

We would also like to promote volunteering on our SAC committee and PTO organization because we need the help and input that our parents and community members can provide!

1. **Questions, Concerns or Comments?**

None.

**NEXT MEETING:**

**December 11th, 2023 @ 4:00 pm Meeting Location: School Café**

1. **Adjournment:**

Motion to adjourn by Rachel Miller.

Seconded by Tara Acs, Approved. Meeting ended at 5:35 p.m.

**Lynne Sykes Date Recorded**

**Recording Secretary**

**Crookshank Elementary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School Advisory Board Date of Approval**