

September 2023
Meeting Minutes of Crookshank School Advisory Council

Date: 9/11/23	Location: Cafeteria/Cafe	Time: 5:30 pm
Rachael Miller <i>Chairperson</i>	Christina Kennelly <i>Secretary</i>	Allison White <i>SAC Treasurer</i>
Brian McElhone <i>ECS</i>	Christina Kennelly <i>Secretary</i>	Lynne Sykes <i>Recording Secretary</i>

Participants
Members in Attendance:

Member Name	Present	Member Name	Present
Patrick Roach, Principal	X	Rachael Miller, Chairperson	x
Jennifer Farrow	X	Lynne Sykes, Recording Secretary	x
Danielle Arnette	X	Allison White, Treasurer	x
Lidia Vogel	X	Heather Siegman	x
Frani Heilman	X	Claire Heffernan	x
M. Watts	X	Alina Konig	x
Denise Bradford	X	Alicia Hammond	x
Jennifer Collins	X	Jennifer Farrow	x
Coleen LaHatte	X	Melissa Gullo	x
Shawna Erwin	X	A.Cassie Irwin	x
Marguerite Watts	X	Kelly Boyer	x

Teams Meeting Link: 279 022 126 985
 Passcode: LknJah

Motion to start by Tara Acs
Seconded by Jennifer Farrow

Call to Order: 5:57 p.m.

I. **SAC Chair Updates**, by Rachael Miller-Chairperson

- Motion to approve the May Minutes by Rachael Miller.
- Seconded by, Tara Acs. Approved.

II. **Principal's Update**, by Patrick Roach, (condensed for content):

- Mr. Roach reviewed our School Improvement Plan and Areas of Focus and how we will be working to improve. The data discussed can be requested and reviewed on our Crookshank Website, School Improvement Plan or by request.
- Data analysis of FAST data and Cambian. Historically over the last four years Students with Disabilities has been our area of concern. – We know some of the reasons for these numbers, but we are going to work on these things by concentrating on Instructional Practice relating to Interventions. ESSA Subgroup relating to specifically Students with Disabilities, and Positive Culture and Environment, teacher retention and recruitment.
- Action Steps will be to focus on classroom and Professional Development focus on small group learning centers. Peer focused walks during PLC. Additional Reading Interventionists using paraprofessionals in 3rd-5th grade, push in and pull out. School wide flexible grouping for interventions. Tutors for Kindergarten. Before school tutoring and blended learning through Lexia Core and Dreambox Math. We will also have Focused data driven and intervention discussions in Professional Learning Communities. MTSS/RTI meetings, monitoring students performing below grade level. Conduct two classroom teacher data chats, (Sept. and Jan.). Midyear Data Dig conducted by Leadership Team. Drill down to lowest 40% of students in each classroom.
- We are on year four of Every Student Succeeds Act, and we do not want to have the state intervention, because we can make the improvements, we need by implementing our plan. We want a happy staff and our students to be happy to come to school. Teacher support, our leader board, and our new initiative "You've Been Caught Roaring," are all programs that are in place to improve our initiatives. Teacher retention is also going to be a focus. PTO has also been working with us towards our goal.
- Measurable Outcomes- Positive Early warning System, we are going to create a safe and positive environment. Also increase students' participation and attendance. Make it fun,

it may not always work but it will be fun and give them a purpose to want to be in school. Give teachers the tools to reduce the number of tier 1 behaviors. Our ELL students need to increase above 41%. We will actively be monitoring the data. Select students for tutoring. Work with District to implement best practices in the classroom.

- Highlights, Grades 3-5 Reading Proficiency increased 26% points. Grades 3-5 Math proficiency increased 49% points. Kindergarten STAR Early Literacy proficiency increased 55%-64%. Grades 1-2 STAR Reading increased 57%-67%. Grades K-2 STAR Math increased 60%-75%, K at or above on STAR Early Literacy 52%-68%. 2nd grade is at or above on STAR Reading 57%-70%. Grades 3-5 Level 1 decreased from 44%-24%.

III. **SAC Chair Updates**, by Rachael Miller-Chairperson

- We need to update the Bylaws. Need to approve by the next meeting.
- SAC needs voting members to join the team. Please email Rachael Miller to volunteer.

IV. **SAC Treasurer Report**, Allison White, Treasurer

Beginning Account Balance: \$4,918.78.

A discussion was held of all the, books, trips, and equipment that were purchased last year for the benefit and retention of Crookshank. If you have a request for funds that will enhance the learning environment, the form is available on the school website under SAC.

V. **Questions, Concerns or Comments?** None.

NEXT MEETING:

October 9th, 2023 @ 4:00 pm Meeting Location: Media Center

VI. **Adjournment:**

Motion to adjourn by Rachel Miller.

Seconded by Tara Acs, Approved. Meeting ended at 6:29 p.m.

Lynne Sykes
Recording Secretary
Crookshank Elementary
School Advisory Board

Date Recorded

Date of Approval