**April 2023**

**Meeting Minutes of Crookshank School Advisory Council**

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| **Date: 04/20/23** | **Location: Media Room** | **Time: 4:00 pm** |
| **Rachael Miller**  ***Chairperson*** | **Attie Kennelly**  ***Secretary*** | **Allison White**  ***SAC Treasurer*** |
| **Brian McElhone,**  ***ECS*** | **Patrick Roach,**  ***Principal*** | **Lynne Sykes**  ***Recording Secretary*** |

**Participants**

**Members in Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member Name** | **Present** | **Member Name** | **Present** |
| Patrick Roach, Principal | x | Rachael Miller, Chairperson | x |
| Tara Acs | x | Lynne Sykes, Recording Secretary | x |
| Melissa Gullo | x | Jennifer Gurick | x |

**Teams Meeting Link:**  Meeting ID: 212 408 547 777   
 Passcode: oGAipD

Motion to start by Rachael Miller

Seconded by Lynne Sykes

**Call to Order**: 4:01 p.m.

1. **SAC Chair Updates** (Rachael Miller-Chairperson)

Motion to approve the March Minutes by Rachael Miller.

Seconded by, Tara Acs. Approved.

* Bylaws-We want to form a committee to revise the Bylaws. Revisions will be submitted in August and we would vote on them in September. Lynne Sykes volunteered to assist.
* Parent/Staff Survey- There was not a lot of participation. The Principal suggested offering an incentive to increase participation, like a freebee.

Some conversation starters were presented by the small amount of people who participated, eighteen parents and maybe twenty-two faculty members.

The Chairperson suggested later meetings or offering food and/or piggybacking behind the PTO meetings. The Chair will discuss it with PTO.

Online access should be continued. It will have to be on Teams or Schoology

1. **SAC Treasurer Report** (A. White, Treasurer absent, presented by Rachael Miller, Chair)

**Beginning Account Balance: $2,724.64.**

The gifted teacher had not received the books she requested. The Chair was going to follow-up on the purchase of the books she requested.

No other request for funds has been received. The funds remaining will be carried over into next year.

Our School Recognition Funds are put on hold until the Chair reviews the check-list.

**Expected carry-over Balance - $1,075.72**

1. **Principal’s Update (Patrick Roach):**

* School Survey-How can we improve on the participation of our next survey was discussed.

In regard to the question regarding safety, it was at 48% and that is something we need to improve on. The Principal wants everyone to feel 100% safe. We should have some discussions on how we can improve that or be clearer on the questions and answers.

The timeline of lunch and recess was discussed. The Principal is having some discussions with the cafeteria manager, Ms. Pacetti, to discuss options but there is not a lot of time to change the lunch times.

IV**. Questions, Concerns or Comments?**

* None.

**NEXT MEETING will be held:**

**May 18th, 2023 @ 4:00 pm Meeting Location: Media Center**

V. **Adjournment:**

Motion to adjourn by Rachel Miller.

Seconded by Lynne Sykes - approved. Meeting ended at 4:20 p.m.

**Lynne Sykes Date Recorded**

**Recording Secretary**

**Crookshank Elementary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School Advisory Board Date of Approval**