

December 2022
Meeting Minutes of Crookshank School Advisory Council

Date: 12/15/22	Location: Media Room	Time: 4:00 pm
Rachael Miller <i>Chairperson</i>	<i>Secretary</i>	Allison White <i>SAC Treasurer</i>
Brian McElhone, <i>ECS</i>	Patrick Roach, <i>Principal</i>	Lynne Sykes <i>Recording Secretary</i>

Participants
Members in Attendance:

Member Name	Present	Member Name	Present
Patrick Roach, Principal	x	Rachael Miller, Chairperson	x
Jennifer Gurick	x	Lynne Sykes, Recording Secretary	x
Melissa Gullo	x	Allison White, Treasurer	x
Lisa Desia	X online	Natalie Mendez	X online

Teams Meeting Link: 279 022 126 985
 Passcode: LknJah

Motion to start by Rachael Miller
 Seconded by Lynne Sykes

Call to Order: 4:04 p.m.

I. Principal's Update (Patrick Roach):

- Eight days of Holidays has been ongoing and tomorrow is Day 4. PJ Day and the PTO Woot Woot Wagon on Friday. The Holiday Sock Donation to Betty Griffith House, Holiday Punch, Gift Bag and Light Up your Wardrobe are coming up next.

- Star Cambium testing started last week, and will be underway until January 17, makeup through January 27th. Details went out via School Messenger and are in the Cougar Column.
- Teacher Data Chats-will begin in January with our entire faculty, K-2 on the 18th of January and 3-5th grade, on the 25th of January. They will be discussing student assessment data to make sure our students and teachers getting the support they need. It is not an evaluation; it is just to help improve the learning environment.
- A new audio-visual system will be installed in the cafeteria, hopefully by the end of January. It is greatly needed and anticipated to improve our parent and student activities.
- Summer Camp will be rolling out. It is in addition to our summer school. This will concentrate on writing and science for our 4th and 5th grade students. We will have up to thirty students and should be started the second week of June and it is a five-week program. New science standards to keep up with so we want to be prepared.
- Upcoming dates- PJ day is tomorrow. On the 21st the circus is coming to town and will be doing two thirty minute shows at our school on Wednesday, PreK-2 then 3rd-5th. PBIS presented through District. Hat Day on the 13th of January and Report Cards will be issued on the 18th.

II. **SAC Chair Updates** (Rachael Miller-Chairperson)

After one minor change to the minutes.

- Motion to approve Minutes by Rachael Miller.
- Seconded by, Jennifer Gurick. Approved.
- After the 1st of the year SAC will review and edit the Survey for the Staff and Parents and it will be issued in February.

III. **SAC Treasurer Report** (Allison White, Treasurer)

Account Balance: 2,985.57 was beginning balance.

-\$495 Spent on PreK Materials Request, approved at November's meeting.

New Balance- \$2,490.57

- "A" Money- An explanation for A money is: A State allocation provided to school's that demonstrate sustained or significant improvement in student performance. This will be discussed in January, pending payouts.
- The request for funds presented by Colleen Begley is tabled again until January's meeting. Ms. Begley is also going to get the prices of the books requested and the review of books requested.

IV. **Questions, Concerns or Comments?**

- A discussion was held on the missing staff members, the 5th grade teacher and four paraprofessionals.

- A question from a community member, Lisa Desia, 'Is the expectation from district, for the 5th grade vacancy, rather than getting a sub every day will they split the class, or will they come out of the district office to fill the vacancy?' Principal Roach explained the options available, and which are in use. Prior to hiring permanently, he wants to keep person who he has in there, if possible, for continuity for the students.
- Another comment from Ms. Miller, Melanie Boutin cannot continue as Secretary because of other obligations and has relinquished her roll, and Christina Kennelly will be the new acting Secretary, not present, out sick.

NEXT MEETING:

January 19th, 2023 @ 4:00 pm Meeting Location: Media Center

V. Adjournment:

Motion to adjourn by Rachel Miller.
Seconded by Lynne Sykes - approved. Meeting ended at 4:21 p.m.

**Lynne Sykes
Recording Secretary
Crookshank Elementary
School Advisory Board**

Date Recorded

Date of Approval