

Meeting Minutes of Crookshank School Advisory Council

Date: 9/15/22	Location: Fifth Grade Commons	Time: 4:00 pm
Rachael Miller <i>Presiding Chairman</i>	Melanie Boutin <i>Secretary</i>	Allison White <i>SAC Treasurer</i>
Lynne Sykes <i>Recording Secretary</i>		

Participants:
Members in Attendance:

Member Name	Present	Member Name	Present
Patrick Roach, Principal	x	Rachael Miller, ELA 5th grade	x
Shawna Erwin, PTO	x	Allison White, K teacher	x
Melissa Williamson, ESE	x	Melanie Boutin, 1st grade	x
Frani Heilman, PTO	x	Brian McElhone, Early Childhood Services	x

Zoom Meeting Link:

<https://sjcsd-us.zoom.us/j/93569304317?pwd=T1JFeGt1SjdnenQrc0lqdEZHSmgYQT09>

Call to Order: 4:08 p.m.

- a. Motion to start by Rachel Miller
- b. 2nd: Allison White - passed

I. Welcome- New Members

- Welcome to SAC 2022-2023
- SAC Chair - Rachel Miller
- Treasurer - Allison White
- Secretary - Melanie Boutin
- Recording Secretary - Lynne Sykes

II. Principal Updates:

- 2022 - 2023 ESSA Areas of Focus & Goals

- Students with Disabilities -
 - SWD ELA Learning Gains increase 32% to 37%.
 - SWD ELA in Lower 25 (the lowest 25 students), Learning Gains increased 33% to 38%.
 - SWD ELA Learning Gains Proficiency increased 36 to 40.
- ELL (English Language Learners) -
 - ELA Learning Gains increase 42% to 47%.
 - ELA Learning Gains increase 53% to 57%.
- Action Steps for SWD & ELL - We will monitor through:

Our MTSS Core team, Administrative discussions with CES Instructional Literacy Coaches and Reading Interventionists, data and student specific discussions in grade level PLC's. Data chat sessions with every teacher this year. - The first meetings will be held in January. ILC and Reading Interventionist bi-weekly meetings, data with the ESE department. - Tier level conversations with our Core team regarding the lowest 24.-The ESE department will be included in these conversations.
- Intervention Resources & Strategies. The use of research based reading/phonics programs: Heggarty, Lexia Core, SIPPS, Leveled Literacy Intervention and Wilson.
- Adopted ELA curriculum, SAVVAS, as recommended.
- Consistent PLC format that includes looking at data to determine the instructional strategies needed to meet the needs of individual students and groups of students.- Initiating different grade level conversations during PLC's on Wednesday's to open up information sharing instructional strategies. Transitional leadership, using specific
- Positive culture and climate. Having fun every second Wednesday. We will also be recognizing staff through our Roaring program starting in October.

III. SAC Chair Updates (Rachael Miller -Chairman)

- Copies of Bylaws were sent to SAC members
- Bylaws are due October 21, 2022
- Rachel Miller states the bylaws can stay the way they are. Rachel Miller put forth the Motion to keep the bylaws as is.
- Seconded by LynneSykes.
- Approved.

Approval of Meeting Minutes: (not needed this month)

IV. SAC Treasurer Report by Allison White -

- **Account Balance: CES beginning balance - \$2,985.57**

No expenditures since it is the beginning of the year.

A discussion was held to discuss the types of projects that we had funded in the past and a request for suggestions of funded projects. - Anything used for the classroom or school that improves student learning. There is a form on the website to request funds.

V. Adjournment:

Motion to adjourn: Melanie Boutin
2nd by Melissa Williamson - Meeting Adjourned at 4:37 pm

NEXT MEETING: October 20, 2022
Meeting Location: Fifth Grade Common Area

Lynne Sykes
Lynne Sykes
Recording Secretary
School Advisory Council

9/15/22
Date Recorded

Date of Approval