

## School Certification Form Spring 2018 AIR FSA/Pearson NGSSS Computer-Based Testing

Please scan and email signed form to Katie Sharman **no later than Friday, January 19, 2018.**

Dear St. Johns County School District Assessment Office,

I certify that my school is prepared for computer-based testing per guidance from the Bureau of K-12 Student Assessment and the St. Johns County Assessment Office, including the following:

- Ensuring student computers and devices meet contractors' requirements
- Ensuring adequate network infrastructure is in place to support online testing
- Ensuring that my school has participated in a school-wide FSA Infrastructure Trial (all grade levels)
- Ensuring that my school has participated in a school-wide Pearson Infrastructure Trial (secondary only)
- Have trained, or will train prior to the start of the assessment window, test administrators and proctors according to guidelines in the test administration manual(s)
- Scheduling testing according to the published test administration window(s) and the district requirements

Date of FSA/AIR Trial: 1/17/18

Date of Pearson/NGSSS Trial (if applicable): \_\_\_\_\_

Angela Rodgers  
School Testing Coordinator (print name)

Angela Rodgers  
School Testing Coordinator (signature)

John A. Crookshank Elementary  
School Name

1/19/18  
Date